

# Outreach Notice



**USDA FOREST SERVICE  
INTERMOUNTAIN REGION, R4  
BOISE NATIONAL FOREST  
IDAHO CITY RANGER DISTRICT  
GS-0462-7 120 day Detail  
Trails (Trail Crew Foreman)**

The Idaho City Ranger District of the Boise National Forest may fill a temporary up to a 120 day detail 0462, GS - 07 Trails ( Trail Crew Foreman). The position would start around August 17, 2014

**Position Description:**

Responsible for developing and carrying out operating plans for trails maintenance, rehabilitation, reconstruction, and construction projects based on approved direction in land management plans. Formulates and implements trails project work plans in accordance with agency policy. Ensures the maintenance of trails.

Implements trail, and bridge construction and reconstruction projects. Develops and monitors the logistics required for completion of wilderness projects and non-wilderness projects associated with trail maintenance and reconstruction. This includes condition surveys, developing project plans and cost estimates, and making recommendations for improvements. Implementation may involve the supervision of small crews in such activities.

Participates in the identification and planning for future trail construction, reconstruction, maintenance, and restoration projects. Performs trail log, condition, and prescription surveys. Recommends the location of a variety of facilities, and records diverse information about the characteristics of the area. Trains crews in wilderness and trails construction and revegetation techniques. Performs independently or as a leader of a small project crew in trail maintenance and construction.

Monitors and inspects contracted work to assure it meets the provisions of the contract. Participates in performing final inspection and developing the final inspection reports.

Keeps records of visitor use levels, types and patterns. Makes sure that portals are properly signed and bulletin boards are maintained. Maintains records of visitor use levels, and types and patterns of use. Provides technical assistance in sampling and inventories designed to measure visitor use and impacts, and insures accurate statistics for reporting visitor use information. Updates database by collecting and entering data.

Provides input to the budget planning by assisting with the overall estimation of materials, personnel, and supplies needed for work accomplishment for enveloped and dispersed recreation sites. Prepares budget requests and adjusts program priorities to

reflect the actual funding levels appropriated.

Administers a recreation area with responsibility for developing and carrying out operations plans for the use, improvement and maintenance for developed and dispersed recreation sites. Participates in the implementation of recreation operation and maintenance plans for developed and dispersed recreation sites.

Manages part of the warehouse and storage space allocated to the unit. Requisitions, receives, marks, and stores supplies and equipment. Responsible for the care, operation, and maintenance of power boats, vehicles, power and hand tools, shop equipment, and supplies.

Supports and develops volunteer and other human resource programs. Solicits interviews, selects, trains, motivates and supervises volunteers. Prepares volunteer agreements, travel requests, and other necessary documentation. Ensures that documents are signed and records are maintained.

Promotes District and Forest Safety Programs. Conducts safety training and tailgate sessions. Analyzes hazard potential of projects and completes safety reports. Writes safety and health hazard analyses reports. Recommends actions that can strengthen the safety program.

Provides public information and interpretive services. Provides liaison with community organizations and interest groups to stimulate interest in and utilization of forest recreation facilities. Determines and recommends opportunities for community members to participate in programs and activities. Coordinates group visits with operational personnel and communicates schedules and requirements for logistical support. Acts as liaison with community organizations and interest groups in order to stimulate interest and utilization of recreation facilities.

Conducts an overall program review to determine completion of goals and objectives in support of the Forest Service mission and compliance with applicable laws, regulations, and standards.

Performs supervisory duties 20% or less of the time.

Plans the work to be accomplished by the unit, assigns work to employees, and establishes production or quality standards for the unit's work. Establishes and communicates guidelines and performance requirements to employees; conducts formal performance reviews; and identifies and provides for the developmental and training needs of employees. Hears and resolves employee complaints, effects minor disciplinary measures, and recommends action in more serious cases. Performs administrative and human resources management functions for the unit; provides advice, counsel or instruction on both administrative and work matters; and assures full compliance with safety regulations.

Promotes equal opportunity and employs nondiscriminatory practices for merit promotion, recruitment and hiring of applicants; encouragement, recognition and fair treatment of all employees; and career development and full utilization of employees' skills. Adheres to nondiscriminatory employment practices regarding race, color, national origin, age, disability; and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal; or because all or part of an individual's income is derived from any public assistance program.

Performs other duties as assigned.

**Duty Station Specifics:**

Idaho City

Located 40 miles to the east of Boise, Idaho City is a quaint, historic mountain community of approximately 400. Idaho City is the county seat of Boise County with tourism and timber as the primary industries. Idaho City is not a full service community, but does offer the following services on a year round basis: one small grocery store and many small shops along Main Street with preserved historic buildings from the mining era of the 1860's. Boise offers the services and amenities of the largest city in Idaho. Many District employees commute from Boise daily. The population of Boise is approximately 170,000, with an additional 230,000 in the surrounding metropolitan area. An international airport, shopping, colleges, and universities, and a variety of cultural and sporting events are readily accessible and available. Government housing in Idaho City might be available.

**Contacts:** If you are interested in this position, please complete the Outreach Survey Form, a resume, and contact Megan Impson (208) 392-3733 [mimpson@fs.fed.us](mailto:mimpson@fs.fed.us)

# OUTREACH RESPONSE FORM

**Please respond by August 6 , 2014.**

If you are interested in applying for this detail position and want to receive updates of the position's status, please complete a resume and the attached outreach form and send electronically to [mimpson@fs.fed.us](mailto:mimpson@fs.fed.us)

I am interested in the following position:

Position Title/Series/Grade: Recreation Trail Crew Lead 462-7

Location: Region 4, Boise National Forest, Idaho City, Idaho

PERSONAL INFORMATION:

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

e-Mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Are you currently a Federal employee? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes:

Current title/series/grade: \_\_\_\_\_

Current agency and location: \_\_\_\_\_

Type of Appointment:

Permanent \_\_\_\_\_ Term \_\_\_\_\_ Temporary \_\_\_\_\_

If you are not a current permanent (career or career conditional) employee are you eligible for appointment under any of the following special authorities:

Person with Disabilities: \_\_\_\_\_ Veterans Recruitment Act: \_\_\_\_\_

Former Peace Corps \_\_\_\_\_ Disabled veteran w/30% \_\_\_\_\_

Volunteer: \_\_\_\_\_ Compensable Disability: \_\_\_\_\_

Pathways Program: \_\_\_\_\_ Veterans Employment Opportunities Act of \_\_\_\_\_

1988: \_\_\_\_\_

Other: \_\_\_\_\_

